Using the “Admin Changes” Feature to Update the ClinicalTrials.gov registration number within eIRB

A “Change in Research” is no longer required to update the ClinicalTrials.gov National Clinical Trials (NCT) number within your Institutional Review Board (IRB) application. Simply utilize the “Admin Changes” function, which can be found on the left hand margin of your study “Application Workspace.” Promptly and accurately updating eIRB is required whether the record was registered by the study team (through a Johns Hopkins account) or by the Sponsor.

1.) Select “Admin Changes”
2.) Update the required information including the registration number.
3.) Scroll to the bottom right and click “OK”

If the trial has not yet been registered or you have any questions please contact the Johns Hopkins ClinicalTrials.gov Program at registerclinicaltrials@jhmi.edu as soon as possible for assistance.

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