

# COMMUNITY PARTNERSHIP AND COLLABORATION CORE PILOT GRANT PROGRAM

2021 Request for Applications: Questions and Answers

RFA: [https://ictr.johnshopkins.edu/funding\\_opps/funding-opportunities/community-partnership-and-collaboration-core-pilot-grants/](https://ictr.johnshopkins.edu/funding_opps/funding-opportunities/community-partnership-and-collaboration-core-pilot-grants/)

Reminder: The deadline to apply is **Sunday, May 2, 2021 at 11:59 PM**  
[https://jhmi.co1.qualtrics.com/jfe/form/SV\\_54qtCjpRo4PMogm](https://jhmi.co1.qualtrics.com/jfe/form/SV_54qtCjpRo4PMogm)

- 1. Could you please confirm whether Kennedy Krieger Institute employees with faculty appointments at Johns Hopkins University are also eligible to apply for this opportunity?**

Answer: Any faculty member from three academic institutions (Johns Hopkins University, University of Maryland at Baltimore, and Morgan State University) is eligible to apply. (See RFA page 3)
- 2. The requirement is faculty from 3 different universities—do we need to have 3 faculty with one from each university or just one?**

Answer: Any faculty member from three academic institutions (Johns Hopkins University, University of Maryland at Baltimore, and Morgan State University) is eligible to apply. Each project should include one academic PI and one community PI. (See RFA page 3)
- 3. I am a faculty member from another university in Baltimore. Can I apply?**

Answer: Only faculty members from one of the three academic institutions listed in the RFA (Johns Hopkins University, University of Maryland at Baltimore, and Morgan State University) are eligible to apply. (See RFA page 3).
- 4. Do the community partners need to be in Baltimore city?**

Answer: No. Community partners do not need to be in Baltimore city but should be in the Greater Baltimore Area. (See RFA page 1)
- 5. Can there be collaboration with multiple community partners/organizations or is the intended focus on just one community partner?**

Answer: Collaboration with multiple community partners is not prohibited by the RFA. So as long as your research plan and budget show that you can adequately incorporate and cover collaborations with multiple community partners in the 12-month timeline and within the funding limits, this is fine. (See RFA page 1-2)
- 6. Is funding available annually?**

Answer: Core pilot grant proposals will be accepted annually, with submission deadline announced at least one month in advance. (See RFA page 5)
- 7. Can grant funds be used to cover staff salaries?**

## The Johns Hopkins Institute for Clinical and Translational Research (ICTR)

Answer: As long as the salary is justified in the activities, paying for staff support with grant funds is acceptable. For example, if you need to hire a project coordinator to facilitate and manage the relationship with the community partner, this could be covered. (See RFA page 5)

**8. For the engagement grant, is it fine to submit a proposal that is much less than \$50k?**

Answer: Yes, engagement grants can be any amount *up to* \$50,000. (See RFA page 1)

**9. Are there expected outcomes of efforts, e.g., publications, future collaborations? If it doesn't result in a publication, is that okay?**

Answer: Publication is not a required deliverable. The expected deliverables are: 1) Research questions jointly developed by academic and community partners; 2) Partnership Agreement or Memorandum of Understanding (MOU); 3) An evaluation of activities; and 4) A description of how the results of the pilot project will inform or support subsequent applications for extramural funding. (See RFA page 2)

**10. Do you have any guidance for (or descriptions of) the types of community engaged research principles that should be included/highlighted in the application?**

Answer: Dr. Mullins and the team at the PATIENT Program at University of Maryland Baltimore, one of our partners, have developed a 10-step framework for community engaged research, which is one guiding theoretical framework that can be used.

<https://academic.oup.com/fampra/article/34/3/272/3045930> (See RFA page 2)

**11. Do we have to use the 10-step framework in the proposal?**

Answer: No. However, proposals using the 10-step framework, or another evidence-based framework, will receive bonus points in the ranking. (See RFA page 2)

**12. For the engagement grants, do we need to provide some evidence to show that we already established some relationship with the community? If we want to develop some sort of community program, which grant fits?**

Answer: Partnership development grants support researchers' efforts to build relationships with community partners and programs. Engagement grants provide continued support to advance activities of an existing collaboration. (See RFA pages 1-2)

**13. For Partnership Development Grants, how do you define a "new" collaboration?**

Answer: A new collaboration is either a partnership with a group that you have not previously engaged with or an expansion of an existing partnership to another area. For example, if you have had a partnership with a particular housing community through the Housing Authority and want to expand the partnership to another housing community, that would be considered a new collaboration.

**14. What are examples of the scope of activities for the Partnership Development Grants?**

Answer: Examples include but are not limited to: establishing community advisory boards; hosting meetings with community partners to identify shared goals and research interests; facilitating community forums to discuss community health needs; building community partners' research capacity through adaptation/implementation of curricula (See RFA pages 1-2). A list of the 2020 awardees can be found at [https://ictr.johnshopkins.edu/news\\_announce/2020-community-partnership-and-collaboration-core-pilot-grant-recipients](https://ictr.johnshopkins.edu/news_announce/2020-community-partnership-and-collaboration-core-pilot-grant-recipients)

**The Johns Hopkins Institute for Clinical and Translational Research (ICTR)**

**15. "Does one have to submit for the Partnership grant (10k) first before submitting for the engagement (50k)?"**

Answer: No. Previous submission for and/or award of a partnership grant is not a prerequisite for engagement grant application. Any faculty member from three academic institutions (Johns Hopkins University, University of Maryland at Baltimore, and Morgan State University) is eligible to apply. (See RFA page 3)

**16. Is there anyone on the team that we could talk to/meet with in advance of preparing an application to make sure it's in line with the funding goals?**

Answer: CCC staff can verify that your application/attachments have been received successfully through the Qualtrics submission portal. We are unable to provide feedback on the content or merits of the submission.