**Project Schedule Template**

**Instructions:** The **‘Project Schedule Template’** is a required element of the ATIP application. **This form will be used in the evaluation of your ATIP grant submission and, if awarded, throughout the course of the funding period.** Please complete the following, being certain to include **ALL** project related activities, as well as the time required to complete each of them. Add/remove activity rows or milestones as required for your project.

There is no set number of milestones or activities required for a milestone. However, if the milestones are not sufficiently detailed/described, it may affect the evaluation and scoring of the project. If you have any questions about the Project Schedule, contact the Research Navigators at [**ictr\_navigators@jhmi.edu**](mailto:ictr_navigators@jhmi.edu) for assistance.

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | | | | | | | | | | | | |
| **MILESTONE #1: *{Insert milestone#2 here and list steps below. Note the last step will be completion of the milestone.}*** | | **Month (1)** | **Month (2)** | **Month (3)** | **Month (4)** | **Month (5)** | **Month (6)** | **Month (7)** | **Month (8)** | **Month (9)** | **Month (10)** | **Month (11)** | **Month (12)** |
| 1A |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1B |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1D |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1E | **Milestone Completion:** |  |  |  |  |  |  |  |  |  |  |  |  |
|  | | | | | | | | | | | | | |
| **MILESTONE #2: *{Insert milestone#2 here and list steps below. Note the last step will be completion of the milestone.}*** | | **Month (1)** | **Month (2)** | **Month (3)** | **Month (4)** | **Month (5)** | **Month (6)** | **Month (7)** | **Month (8)** | **Month (9)** | **Month (10)** | **Month (11)** | **Month (12)** |
| 2A |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2B |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2D |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2E | **Milestone Completion** |  |  |  |  |  |  |  |  |  |  |  |  |
|  | | | | | | | | | | | | | |
| **MILESTONE #3: *{Insert milestone #3 here and list steps below. Note the last step will be completion of the milestone.}*** | | **Month (1)** | **Month (2)** | **Month (3)** | **Month (4)** | **Month (5)** | **Month (6)** | **Month (7)** | **Month (8)** | **Month (9)** | **Month (10)** | **Month (11)** | **Month (12)** |
| 3A |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3B |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3D |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3E |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3F | **Milestone Completion** |  |  |  |  |  |  |  |  |  |  |  |  |
|  | | | | | | | | | | | | | |
| **MILESTONE #4: *{Insert milestone #4 here and list steps below. Note the last step will be completion of the milestone.}*** | | **Month (1)** | **Month (2)** | **Month (3)** | **Month (4)** | **Month (5)** | **Month (6)** | **Month (7)** | **Month (8)** | **Month (9)** | **Month (10)** | **Month (11)** | **Month (12)** |
| 4A |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 4B |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 4C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 4D |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 4E |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 4F | **Milestone Completion** |  |  |  |  |  |  |  |  |  |  |  |  |
|  | | | | | | | | | | | | | |
| **MILESTONE #5: *{Insert milestone #5 here and list steps below. Note the last step will be completion of the milestone.}*** | | **Month (1)** | **Month (2)** | **Month (3)** | **Month (4)** | **Month (5)** | **Month (6)** | **Month (7)** | **Month (8)** | **Month (9)** | **Month (10)** | **Month (11)** | **Month (12)** |
| 5A |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5B |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5D |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5E |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5F | **Milestone Completion** |  |  |  |  |  |  |  |  |  |  |  |  |
|  | | | | | | | | | | | | | |
| **MILESTONE #6: *{Insert milestone #6 here and list steps below. Note the last step will be completion of the milestone.}*** | | **Month (1)** | **Month (2)** | **Month (3)** | **Month (4)** | **Month (5)** | **Month (6)** | **Month (7)** | **Month (8)** | **Month (9)** | **Month (10)** | **Month (11)** | **Month (12)** |
| 6A |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6B |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6D |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6E |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6F | **Milestone Completion** |  |  |  |  |  |  |  |  |  |  |  |  |