

## **PARKING NOTICE RESEARCH VOLUNTEERS**

Dear Research Investigator/Staff:

In speaking with research volunteers about barriers to research participation and inconveniences of participating in research at the Johns Hopkins Medical Campus many volunteers brought up the issue of parking, specifically, the inconvenience of parking and the expense of parking.

We encourage all studies to provide parking to their volunteers who park onsite and we applaud those who already provide paid parking.

The Research Participant Advocate Program has negotiated with the parking office to offer the patient/visitor stamp rate to investigators who would like to purchase pre-paid parking stamps to present to their volunteers at study visits. The current rate is posted on the parking website which can be accessed at

[http://www.hopkinsmedicine.org/security\\_parking\\_transportation/parking/patient\\_visitor\\_parking/ra-tes\\_discounts.html](http://www.hopkinsmedicine.org/security_parking_transportation/parking/patient_visitor_parking/ra-tes_discounts.html).

To obtain the books of parking stamps you must provide a letter on departmental letterhead signed by your department head which includes specific information. You can call the parking office at 410-955-5333 for specifics or you can email me for a template of acceptable wording of the letter at [liz@jhmi.edu](mailto:liz@jhmi.edu). This letter should be taken to the parking office in Harvey 108 where you can purchase the tickets using the letter.

In an effort to increase research participant ease of parking I have arranged with the Rutland Garage to accept Research Participants to this facility. The Rutland Garage offers convenient covered parking that is handicap accessible and only a short indoor walk to the Adult Research Units. (Parking stamps may be presented at any garage should participants prefer another area.)

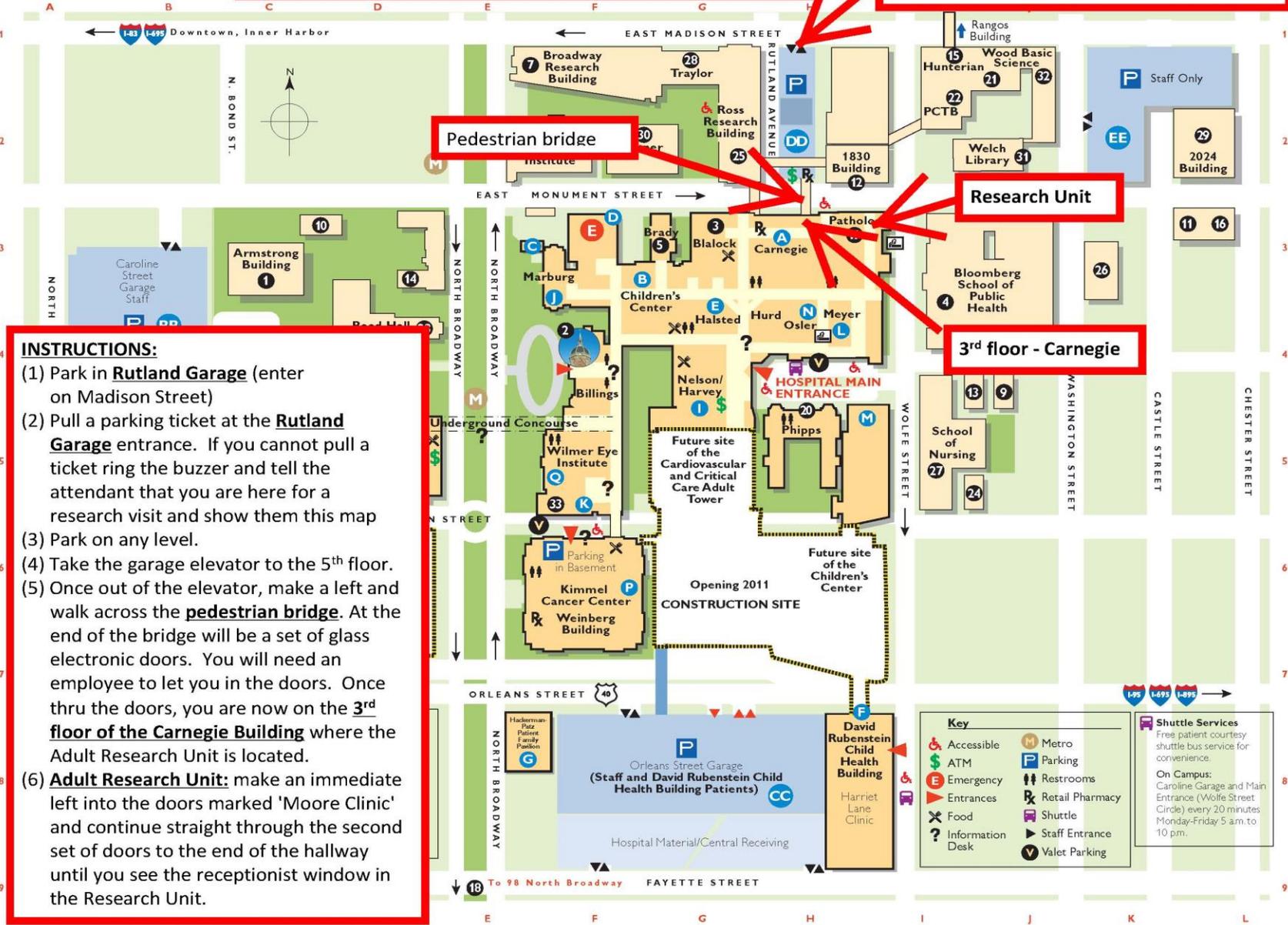
Those presenting to the Rutland garage for parking should pull a ticket from the machine. If they cannot pull a ticket they should inform the attendant that they are here for a Research visit AS WELL AS SHOW THEM A COPY OF THIS MAP and the attendant will provide them with a ticket.

I have attached a map (with specific instructions) that you can give to your participants to aid them in their journey to our facility. Let's make it easier for the volunteers who participate in our research. Without them there would be no research!

Liz Martinez BSN, CCRC  
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# Rutland Garage: RESEARCH PARTICIPANT PASS

Rutland Garage Entrance.  
GPS address 1800 East Madison Street



### INSTRUCTIONS:

- (1) Park in **Rutland Garage** (enter on Madison Street)
- (2) Pull a parking ticket at the **Rutland Garage** entrance. If you cannot pull a ticket ring the buzzer and tell the attendant that you are here for a research visit and show them this map
- (3) Park on any level.
- (4) Take the garage elevator to the 5<sup>th</sup> floor.
- (5) Once out of the elevator, make a left and walk across the **pedestrian bridge**. At the end of the bridge will be a set of glass electronic doors. You will need an employee to let you in the doors. Once thru the doors, you are now on the **3<sup>rd</sup> floor of the Carnegie Building** where the Adult Research Unit is located.
- (6) **Adult Research Unit:** make an immediate left into the doors marked 'Moore Clinic' and continue straight through the second set of doors to the end of the hallway until you see the receptionist window in the Research Unit.

Key	
	Accessible
	ATM
	Emergency
	Entrances
	Food
	Information Desk
	Metro
	Parking
	Restrooms
	Retail Pharmacy
	Shuttle
	Staff Entrance
	Valet Parking

**Shuttle Services**  
Free patient courtesy shuttle bus service for convenience.  
**On Campus:** Caroline Garage and Main Entrance (Wolfe Street Circle) every 20 minutes Monday-Friday 5 am to 10 pm.