**Project Schedule Template**

**Instructions:** A completed **‘Project Schedule Template’** is a required element of the Nexus application. **This form will be used in the evaluation of your Nexus grant submission.** Please complete the following being certain to include all project related activities as well as the time required to complete them. Please add/remove activity rows or milestones as required for your project. There is no required number of milestones or activities for a milestone. However, if the milestones are not sufficiently described, it may affect the evaluation and scoring of the project. If you have any questions about the Project Schedule, please contact the Translational Research Community Program Administrator, Kelly Crowley at [kelly.crowley@jhmi.edu](mailto:kelly.crowley@jhmi.edu) for assistance.

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | | | | | | | | | | | | |
| **MILESTONE #1: *{Insert milestone here and list steps below. Note the last step will be completion of the milestone.}*** | | **Month (1)** | **Month (2)** | **Month (3)** | **Month (4)** | **Month (5)** | **Month (6)** | **Month (7)** | **Month (8)** | **Month (9)** | **Month (10)** | **Month (11)** | **Month (12)** |
| 1A |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1B |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1D |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1E |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1F | **Milestone Completion** |  |  |  |  |  |  |  |  |  |  |  |  |
|  | | | | | | | | | | | | | |
| **MILESTONE #2: *{Insert milestone here and list steps below. Note the last step will be completion of the milestone.}*** | | **Month (1)** | **Month (2)** | **Month (3)** | **Month (4)** | **Month (5)** | **Month (6)** | **Month (7)** | **Month (8)** | **Month (9)** | **Month (10)** | **Month (11)** | **Month (12)** |
| 2A |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2B |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2D |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2E | **Milestone Completion** |  |  |  |  |  |  |  |  |  |  |  |  |
|  | | | | | | | | | | | | | |
| **MILESTONE #3: *{Insert milestone here and list steps below. Note the last step will be completion of the milestone.}*** | | **Month (1)** | **Month (2)** | **Month (3)** | **Month (4)** | **Month (5)** | **Month (6)** | **Month (7)** | **Month (8)** | **Month (9)** | **Month (10)** | **Month (11)** | **Month (12)** |
| 3A |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3B |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3D |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3E |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3F | **Milestone Completion** |  |  |  |  |  |  |  |  |  |  |  |  |
|  | | | | | | | | | | | | | |
| **MILESTONE #4: *{Insert milestone here and list steps below. Note the last step will be completion of the milestone.}*** | | **Month (1)** | **Month (2)** | **Month (3)** | **Month (4)** | **Month (5)** | **Month (6)** | **Month (7)** | **Month (8)** | **Month (9)** | **Month (10)** | **Month (11)** | **Month (12)** |
| 4A |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 4B |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 4C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 4D |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 4E |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 4F | **Milestone Completion** |  |  |  |  |  |  |  |  |  |  |  |  |
|  | | | | | | | | | | | | | |
| **MILESTONE #5: *{Insert milestone here and list steps below. Note the last step will be completion of the milestone.}*** | | **Month (1)** | **Month (2)** | **Month (3)** | **Month (4)** | **Month (5)** | **Month (6)** | **Month (7)** | **Month (8)** | **Month (9)** | **Month (10)** | **Month (11)** | **Month (12)** |
| 5A |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5B |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5D |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5E |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5F | **Milestone Completion** |  |  |  |  |  |  |  |  |  |  |  |  |
|  | | | | | | | | | | | | | |
| **MILESTONE #6: *{Insert milestone here and list steps below. Note the last step will be completion of the milestone.}*** | | **Month (1)** | **Month (2)** | **Month (3)** | **Month (4)** | **Month (5)** | **Month (6)** | **Month (7)** | **Month (8)** | **Month (9)** | **Month (10)** | **Month (11)** | **Month (12)** |
| 6A |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6B |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6C |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6D |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6E |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6F | **Milestone Completion** |  |  |  |  |  |  |  |  |  |  |  |  |